



ELSEVIER

**Publishing options:
CRUI institution associated
corresponding authors**



Key information

1. How do we determine eligibility of the article for the CRUI agreement?

- The acceptance date of the article should be on or after the start date of the agreement
- The corresponding author must be affiliated with a participating institution in the agreement
- The article must be from a participating journal
- The article must be associated with the eligible article type

2. What is the definition of the corresponding author for the purpose of the agreement?

- Corresponding author is the author who submits the article to Elsevier and stays in contact with Elsevier in the end-to-end journey
- This is the author who makes the publishing choice on behalf of the author group
- Every article has one corresponding author

Key information

3. Role of the institutional Librarian/Admin in the Elsevier OA Platform (EOAP)

- By the time the article is in your EOAP, we have published the first version of the article in ScienceDirect (within 48 hours of acceptance)
- You therefore do not approve the publication of the article; you validate whether the corresponding author can make use of the APC funding under the agreement

Retrospective campaign for eligible articles pre-implementation

Retrospective activity category	Next Steps	Actions (after implementation of the agreement for authors)
<p>Gold OA in Hybrid journals</p>	<ul style="list-style-type: none"> • Elsevier: Will share the list of articles with CRUI in an excel spreadsheet. • CRUI: Provide confirmation whether the article is eligible for the agreement. Inform institutions about the process and timelines. • Elsevier: Upon manual approval from CRUI, Elsevier will credit the invoice and refund if necessary. The request will then appear in EOAP for validation. • Institution: Provide approval in EOAP by validating the APC request. Upon approval, the amount will be drawn from the prepaid amount 	<p>STMJ implementation team will work with Researcher Support to arrange the credits, refunds and reopening the journeys once we have a confirmation from the institutions.</p>
<p>Gold OA in fully gold</p>	<ul style="list-style-type: none"> • Elsevier: Will share the list of articles with CRUI in an excel spreadsheet. • CRUI: Provide confirmation whether the article is eligible for the agreement. Inform institutions about the process and timelines. • Elsevier: Upon manual approval from CRUI, Elsevier will credit the invoice and refund if necessary. The request will then appear in EOAP for validation. • Institution: Provide approval in EOAP by validating the APC request. Upon approval, the amount will be drawn from the prepaid amount 	<p>STMJ implementation team will work with RS to arrange the credits, refunds and reopening the journeys once we have a confirmation from the institutions.</p>
<p>Subscription in Hybrid journals</p>	<ul style="list-style-type: none"> • Elsevier: Will share the list of articles that have been published in subscription on eligible journals, with CRUI in an excel spreadsheet • CRUI: Contact institutions and provide a heads up about the below process • Elsevier: Will contact the institutions copying CRUI providing the email template, and list of the activation links along with the corresponding author's names. • Institutions: Contact the authors, using the template provided (Insert the relevant author's name and the activation links from the file) and follow up in case of no response • Institutions: Check the EOAP/Reports to view whether the author has opted for OA 	<p>STMJ implementation will share the reports and details needed by the institutions to contact the authors.</p>


Publishing options after acceptance

Corresponding author receives an email post acceptance with a unique link to complete the author journey and choose publishing options

Author clicks on Complete the Rights and Access information form

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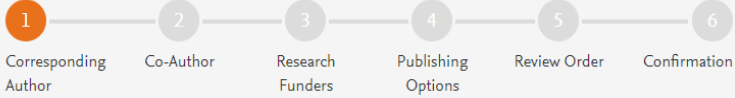
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Journal

Article number

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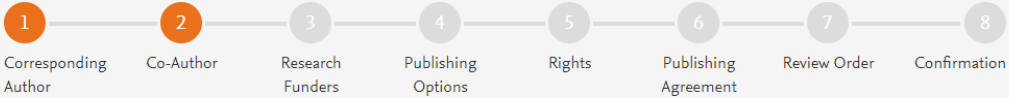
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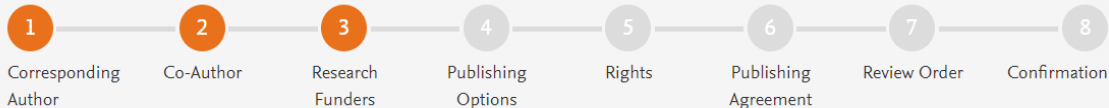
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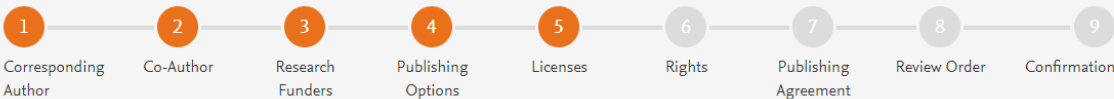
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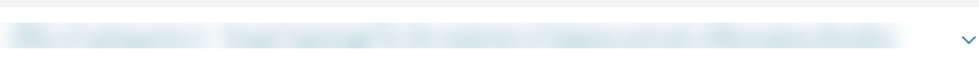
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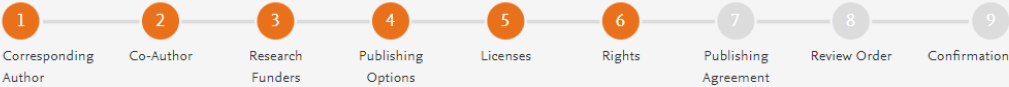
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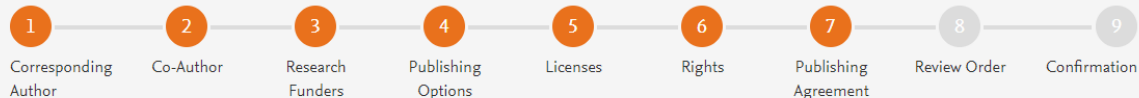
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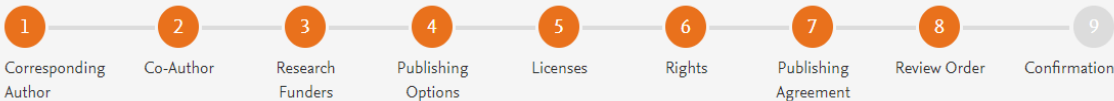
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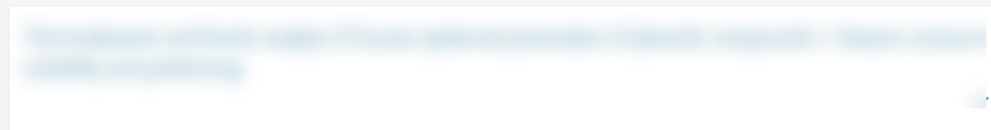
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